

| Class # | Date      | Priority | Content of Class  | Title of Class   |
|---------|-----------|----------|---|--|
| 1       | 1/16/2006 | 1        | Powerpoint Lesson 1 a Welcome   | Overview and the Basics of Dis Educ.   |
| 1       | EDNET     | 2        | Powerpoint Get Acquainted   |  |
| 1       | EDNET     | 3        | Video: Distance Learning: An Introduction. Part 1 12 minutes  | Good video on the basics of DL   |
| 1       | EDNET     | 4        | Textbook Reading: New Directions: Issues and Trends to Take Us Into the Twenty-First Century--George Connick, pp 7-12   | Issues to consider   |
| 1       | EDNET     | 5        | PDF Reading: How to Succeed 2pp. Some guidelines for INST 6380..what to do!   |  |
| 1       | EDNET     | 6        | PDF Reading: Ten Tips and Tricks for the Online Students 4 pp. More guidelines for online students.   |  |
| 1       | EDNET     | 7        | Powerpoint: The Myths of Distance Learning...Tom Cyr..Chapt 5 of Resource Text (Teaching at a Distance with Merging Technologies)   | Issues to consider   |
| 1       | EDNET     | 8        | Elmo Slide: Distance Learning Grocery Truck...pdf slide   | An analogy of distance learning  |
| 1       | EDNET     | 9        | Elmo Slide: Always Got. pdf slide   |  |
| 1       | EDNET     | 10       | Internet Reading: Distance Education at a Glance, Chapter 1, Barry Willis. <a href="http://www.uidaho.edu/eo/dist1.html">http://www.uidaho.edu/eo/dist1.html</a>                                      | Great Internet material. His website is a must for all to read.                                |
| 1       | EDNET     | 11       | PDF Resource--Must Have. EDNET Map  | If you can...make a color copy of this map and keep it in your notebook. Bring to class often. |
| 1       | EDNET     | 12       | EDNET Newsletter Reading 11092004 When Good Technology Means Bad Teaching.<br><a href="http://www.uen.org/News/news_group.cgi?category_id=6">http://www.uen.org/News/news_group.cgi?category_id=6</a> |  |

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| 1 | EDNET     | 13 | PDF Reading: Misconceptions of Distance Learning. 2 pages   | Issues to consider   |
| 1 | EDNET     | 14 | Internet Reading: ADEC Guiding Principles for Distance Learning. 1 page. Comprehensive but simple! See: <a href="http://www.adec.edu/admin/papers/distance-learning_principles.html">http://www.adec.edu/admin/papers/distance-learning_principles.html</a>   | Simple statement...good material   |
| 1 | EDNET     | 15 | Student Activity -- Register as Utah Educator on MyUEN... <a href="http://my.uen.org/myuen/MyUen">http://my.uen.org/myuen/MyUen</a>   | whenever you get a minute....if you haven't done so already!                             |
| 1 | EDNET     | 16 | Good Resource: EDNET Newsletter...See: <a href="http://www.uen.org/News/news_group.cgi?category_id=6">http://www.uen.org/News/news_group.cgi?category_id=6</a>  | EDNET newsletter has lots of good articles about DL                                      |
| 1 | EDNET     | 17 | Good Resource: THE "NO SIGNIFICANT DIFFERENCE PHENOMENON"<br><a href="http://www.nosignificantdifference.org/nosignificantdifference/This">http://www.nosignificantdifference.org/nosignificantdifference/This</a> is for reference only. Numerous articles on the value and quality of distance learning. For another side of the question, visit this short essay by Thomas Ramage of Parkland College in Illinois... <a href="http://www.usq.edu.au/electpub/e-jist/docs/html2002/ramage.html">http://www.usq.edu.au/electpub/e-jist/docs/html2002/ramage.html</a> | This is really important reading. Be sure to look up David Noble to get his perspective. |
| 1 | EDNET     | 18 | Interesting Resource: Digital Diploma Mills, by David F. Noble. 15 pp. An alternate voice about Distance Learning.  |  |
| 1 | EDNET     | 19 | Reference: If students want to purchase the resource book by Cyr. Teaching at a Distance with Merging Technologies, 1997, they can order the book throughl. New Mexico State University. Box 30001 Dept. 3 UAR, Las Cruces, NM 88003. Shipping and all costs are \$60.34  | Not necessary, but nice to have in your library  |
| 1 | EDNET     | 20 | Threaded Discussion "Topic of the Week" Do you think Distance Learning works?   | What's your opinion. No wrong answers here!  |
| 1 | EDNET     | 21 | Be sure to register at MyUEN if you haven't already. See <a href="http://my.uen.org/myuen/MyUen">http://my.uen.org/myuen/MyUen</a>  |  |
| 1 | EDNET     | 22 | Also, be sure to send George your contact informaion, email, work phone, work or home address for mailings, EDNET site where you are at, your school where you teach, etc.  |  |
| 1 | 1/16/2006 | 23 | Thought for Class: If our schools are so bad, How come they are so good?  | Everybody's a critic!  |

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| 2       | 1/18/2006 | 1        | Special Reading for tonight: Competence in Teaching 2006, Thomas Cyrs  | Please read before class  |
| 2       | EDNET     | 2        | Powerpoint: Lesson 2 Import Princ of Teach and Learn.26 slides   | We'll spend some time on this                                     |
| 2       | EDNET     | 3        | Video: Distance Learning: An Introduction. Part 2 13 minutes   | Distance Learning Theory--Part 1                                  |
| 2       | EDNET     | 4        | Powerpoint:Lesson 2 B--Teaching at a Distance Skills 2006  | This one too!   |
| 2       | EDNET     | 5        | Video: EDNET: The Power of Learning 7 minutes  | What exactly is EDNET?  |
| 2       | EDNET     | 6        | Lesson 2 ISG. Be sure to print it off and bring it to class. You will also use it for homework.  | We'll do this in class...no materials needed.                     |
| 2       | EDNET     | 7        | Internet Reading: Issues of Distance Learning<br><a href="http://carbon.cudenver.edu/~lsherry/pubs/issues.html">http://carbon.cudenver.edu/~lsherry/pubs/issues.html</a>   | good article-still there  |
| 2       | EDNET     | 8        | Textbook Reading: Competence in Teaching at a Distance: Tom Cyrs. Pp 15-18   | Be sure to read this. Important!                                  |
| 2       | EDNET     | 9        | Elmo Slide: Relationship for Teacher 2006 1 page   |   |
| 2       | EDNET     | 10       | Internet Reading: Newsweek Distance Learning Article: "Distance Learning: What Makes it Work." J. Flores. See :<br><a href="http://www.newsweekshowcase.com/learning/index.shtml">http://www.newsweekshowcase.com/learning/index.shtml</a> | Dr. Flores is President of the US. Distance Learning Association. |
| 2       | EDNET     | 11       | PDF Reading: No Significant Difference And Distance Education 2006, by Rick Shearer. 2 pages   |   |
| 2       | EDNET     | 12       | PDF Reading: Skills for Distance Learning Educators 15 pp. By USU student, Alan Young  | A timely article  |
| 2       | EDNET     | 13       | Elmo Slide: Various DL Technologies. See color printouts 10/04/2000  | ELMO....who's he?   |
| 2       | EDNET     | 14       | Elmo Slide: Teachers and Technology 2006   |   |
| 2       | EDNET     | 15       | After Class Activity: Lesson 2 B--Teaching at a Distance Skills.ppt  | Do this after class..later on                                     |

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| 2 | EDNET     | 16 | Threaded Discussion "Topic of the Week" Please Comment: There is No Significant Difference in achievement (learning) in a distance learning class compared to a traditional class.   | Again, compare this with item 13, week 1  |
| 2 | EDNET     | 17 | Good Resource: Ppt lesson. Creating a person-image for Distance Learning   |   |
| 2 | EDNET     | 18 | Interesting Reading: Diploma Mills--Student Paper for 2005   |   |
| 2 | EDNET     | 19 | Personal Quiz 4 U (no score needed). Online Myths 1 page. From SLCC.   | Bring this to class tonight.  |
| 2 | EDNET     | 20 | Good Resource: Ppt lesson. The Seven Deadly Sins of Presentation 2006  |   |
| 2 | EDNET     | 21 | Good Resource on Transactional Distance Learning by Michael G. Moore. "Transactional Distance Learning 2006"   |   |
| 2 | EDNET     | 22 | Good Resource: Learning at a Distance: Research Conclusion, Chapt 1 of Resource Text (Teaching at a Distance with Merging Technologies)  | Distance Learning Theory--Part 1  |
| 2 | EDNET     | 23 | Good Resource: Distance Education at a Glance: <a href="http://www.uidaho.edu/eo/distglan.html">http://www.uidaho.edu/eo/distglan.html</a>   | Again, be sure to visit Dr. Barry Willis' web site...Distance Education at a glance |
| 2 | EDNET     | 24 | Review: Assignments 2006 pdf document for all of our activities that are due for the course.   | A must read.  |
| 2 | EDNET     | 25 | Good Resource on the EDNET Newsletter: Create an Adobe PDF® with an online tool...use your favorite software to do it! <a href="http://www.uen.org/News/article.cgi?category_id=6&amp;article_id=775">http://www.uen.org/News/article.cgi?category_id=6&amp;article_id=775</a> | Do you need to make a PDF?  |
| 2 | 1/18/2006 | 26 | Thought for Class: Nothing will change until we all retire--or will it?  | The only thing that doesn't change is change!                                       |

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| 3       | 1/30/2006 | 1        | Instructional Study Guide for Lesson 3  | Please print off and bring to class                            |
| 3       | EDNET     | 2        | Powerpoint: New Interactions in Distance Learning. 29 slides  | Distance Learning Theory--Part 2                               |
| 3       | EDNET     | 3        | Video: Online Education: 60 Minutes Documentary, 15 minutes long  | Interaction in the DL Classroom                                |
| 3       | EDNET     | 4        | EDNET Map   | Be sure to bring this each lesson                              |
| 3       | EDNET     | 5        | Textbook Reading: Interactivity: From Agents to Outcomes, Ellen Wagner Pp 19-26   | Interaction in the DL Classroom                                |
| 3       | EDNET     | 6        | Analogy Lesson--"The Teddy Bear Classroom" p 142 in resource book. 10 minutes at local site.  | Teacher-Students demonstration                                 |
| 3       | EDNET     | 7        | Interaction Discussion....ELMO Slide 90% - 10%  | Elmo discussion  |
| 3       | EDNET     | 8        | Bloom's Taxonomy....KCAASE...ELMO Discussion--Chalk Talk Activity 5 minutes   | Discussion in ISG--Triangle to fill out!                       |
| 3       | EDNET     | 9        | Bloom's Taxonomy--Critical Thinking--ELMO Slide   | Elmo discussion  |
| 3       | EDNET     | 10       | Bloom's Taxonomy--Short Paper 2006  |  |
| 3       | EDNET     | 11       | Bloom's Taxonomy....Task Oriented Question Construction based on Bloom's Taxonomy 1 page  | Bloom's Wheel!   |
| 3       | EDNET     | 12       | PDF Handout for Class: Engaging Students at Field Sites, Tom Cyrs.30 pages. Excellent material!   | For Reference. Please bring to class                           |
| 3       | EDNET     | 13       | PDF Reading: No Significant Difference and Distance Education...Rick Shearer, Penn State College  | A visiting lecturer from our last class. An Excellent article. |
| 3       | EDNET     | 14       | PDF Reading: Interactivity Research Report Farr .pdf, 18 pages  | Quick reading. Good stuff                                      |
| 3       | EDNET     | 15       | PDF Reading: Interactivity as a Predictor of Student Success in a Satellite Learning Program, Van Haalen and Miller. See: <a href="http://www.ed.psu.edu/acsde/deos/deosnews/deosnews4_6.asp">http://www.ed.psu.edu/acsde/deos/deosnews/deosnews4_6.asp</a> | See what the teacher wrote!                                    |
| 3       | EDNET     | 16       | Each site to take 5 minutes to present an example of "Engaging Students at Field Sites."  | Use item 8 in your presentation                                |

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| 3 | EDNET     | 17 | Distance Learning Issue Paper/Presentation Paper or Presentation<br>10 Points  | Be sure to check out the syllabus on this one.                    |
| 3 | EDNET     | 18 | If Time" A Scenario 4 U. Just Teach the Way you Have Always Taught   | Student Activity--if we have time.                                |
| 3 | EDNET     | 19 | PDF Reading: Notes and Summary for On-Air Presentations---4 pages Bloom's Taxonomy in Distance Learning.   | Good Reference Materials Only                                     |
| 3 | EDNET     | 20 | PDF Reading: Constructivism in the Classroom--Bernie Dodge--ELMO Slide   | Good Reference Materials Only                                     |
| 3 | EDNET     | 21 | PDF Reading: Online Learning Activities: Beginning an International Collaboration. South China Normal University and USU's INST 6380 class, by Tom Nickel  | Really interesting reading here.                                  |
| 3 | EDNET     | 22 | Threaded Discussion "Topic of the Week" How can Distance Learning classes be expected to achieve "Higher Order Thinking" skills? See Bloom's Taxonomy.   | Put some thought into this!                                       |
| 3 | EDNET     | 23 | PDF Resource: Interactivity FARR 2006 16 pp pdf.   |   |
| 3 | EDNET     | 24 | Tech Paper Resource: Plycom and EDNET AC 2006 4 pp pdf   |   |
| 3 | EDNET     | 25 | Ppt resource: The Seven Deadly Sins of Presentation  |   |
| 3 | EDNET     | 26 | EDNET Newsletter Reading: 12/15/2004 The Promise, Reality and Maturity of E-Learning Standards.<br><a href="http://www.uen.org/News/article.cgi?category_id=6&amp;article_id=1207">http://www.uen.org/News/article.cgi?category_id=6&amp;article_id=1207</a> | There is much being said about standards for DL today. What's up! |
| 3 | EDNET     | 27 | Quiz 1 on 1/30-2/5/2005 WebCt Interaction and Interactivity in Distance Learning   | First Test this week. Important!                                  |
| 3 | 1/30/2006 | 28 | Thought for Class: Do you teach? Prove it!   | Prove it!   |

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| 4       | 2/6/2006 | 1        | ISG #4 Technology of Distance Learning  |   |
| 4       | EDNET    | 2        | Thought for class: "Education is what begins when school ends."<br>So said Mark Twain See   |   |
| 4       | EDNET    | 3        | Powerpoint: Characteristics of DL Students 10 slides See old notes in #3  | Technology of Dis. Learning--Part 1                       |
|         | EDNET    | 4        | Discussion at Elmo: Characteristics of DL Students  |   |
| 4       | EDNET    | 5        | Textbook Reading: Teaching by Television, Ostendorf. Pp 51-58 (this may be a pdf doc)   | Older materials. She invented DL                          |
| 4       | EDNET    | 6        | Powerpoint: 10 Keys to Successful Interactive Television 11 slides  | Interaction is the key to DL                              |
| 4       | EDNET    | 7        | Handout: 10 Keys to Successful Interactive Television   | Fill out the sheet as we go through the ppt presentation. |
| 4       | EDNET    | 8        | Interesting Resource: On Powerpointlessness! See <a href="http://fno.org/sept00/powerpoints.html">http://fno.org/sept00/powerpoints.html</a>  |   |
| 4       | EDNET    | 9        | Good Resource: Ppt lesson on Visualizer's for Distance Learning   |   |
| 4       | EDNET    | 10       | Video: SUU Distance Learning--Prof. Matt Nickerson--Integrating Technology--5 minutes   | Utah's Mr. Distance Learning!                             |
| 4       | EDNET    | 11       | Video: SUU Distance Learning--Prof. Matt Nickerson--Interaction With Students--10 minutes   | Utah's Mr. Distance Learning!                             |
| 4       | EDNET    | 12       | Student Activity: PDF Constructing Word Pictures. Be sure to print this activity before coming to class tonight. Students work in a group of 3 or less. 5 minutes to prepare-- 2 Minute presentation from each group. | This will be fun...trust me!                              |
| 4       | EDNET    | 13       | PDF Reading: Integrating Technology Laurie Dias. 5 pages  | Where are you on the Technology Integration "ladder?"     |

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| 4 | EDNET    | 14 | Good Resource: DL's Top Ten (4 pages...just for fun reading)  | When you get bored!                 |
|   | EDNET    | 15 | PDF Resource: Oh No! Not Audience Participation!  | By Dave Zielinski. Great Presenter! |
| 4 | EDNET    | 16 | Assignment Due: Distance Learning Issue Paper/Presentation Paper or Presentation 10 Points  | Email George with info first        |
| 4 | EDNET    | 17 | Quiz 2 on 2/13--2-17/2006 WebCt Integrating Technology into Distance Learning and Bloom's Taxonomy                                | Technology of Dis. Learning--Part 1 |
| 4 | EDNET    | 18 | PDF Reading: Bruce Barker Paper (Faculty Training for Two-way Distance Learning). Dr. Bruce Barker, So. Utah University. 2 pages. | These two papers are quick and easy |
| 4 | EDNET    | 19 | PDF Reading: Bruce Barker Paper 2(The Pathway to Great TV Teaching) Dr. Bruce Barker, So. Utah University. 1 page.                | to read. Great material.            |
| 4 | EDNET    | 20 | PDF Resource: The Psychology of Influence, Scott W. Lee, Ph.D. 4 pages  | A great article from a fisherman!   |
| 4 | EDNET    | 21 | Good Resource: Chapter 20--Communicating at a Distance (Text: Teaching at a Distance with Merging Technologies, Cyrs pp 227-260)  |                                     |
| 4 | 2/6/2006 | 22 | Threaded Discussion "Topic of the Week" What does transparent technology imply for the DL Teacher?                                | "I can't see it!"                   |



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| 5       | 2/6/2006 | 1        | ISG #5--WEB CT Only. Objectives, Goals, and activities are listed   | Technology of Dis. Learning--Part 2 |
| 5       | WebCt    | 2        | Students Work At Home tonight -- Issue paper or Applications Paper can be turned in anytime now!  |                                     |
| 5       | WebCt    | 3        | Activity for groups of Two: Collaboration Activity. See PDF of the same name. This will count as an Observation activity.(5 pts)  |                                     |
| 5       | WebCt    | 4        | Internet Reading: UEN Instructional Services Subcommittee Report 10/2003-- <a href="http://www.uen.org/steering/iss/">http://www.uen.org/steering/iss/</a> Download the pdf for 10/10/2003 and review chapter 6... (USHE Tehnologically Delivered Instruction--2002-2003 Summary - Discussion, Pp 6.1 to 6.6) |                                     |
| 5       | WebCt    | 5        | PDF Reading: Pre-Entry Variables for Distance Learning. Dr. Pamela Dupin-Bryant from the USU Tooele extension center had this excellent paper published in the American Journal of Distance Education last year. It is quite good. Be sure to read it.  |                                     |
| 5       | WebCt    | 6        | PDF Reading: Technology Delivered Matrix. Utah's best distance learning professionals came together to create an Instructional Design Matrix that can be very helpful.  | A must read.                        |
| 5       | WebCt    | 7        | PDF Reading: Message Delivery Matrix. How to decide on the best technology for a message delivery system.   |                                     |
| 5       | WebCt    | 8        | Activity....Identifying and Combining Alternative Delivery System. See page 81 in Resource book. 45 minutes. There are more sheets like this in the ISG #5  |                                     |
| 5       | WebCt    | 9        | Resource for lesson...See References for Lesson 5 in WebCT...a pdf doc.   | Can you name the many forms of DL?  |

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| 5 | WebCt    | 10 | Resource for Lesson...Module 5.1 Identifying Potential Delivery Technologies Based on the Required Technology Capabilities. 3 pp pdf.   | Not too bad. Similar, but not as comprehensive as the MATRIX!      |
| 5 | WebCt    | 11 | Internet Reading: Distance Education's Best Kept Secrets by Barry Willis <a href="http://ts.mivu.org/default.asp?show=article&amp;id=673">http://ts.mivu.org/default.asp?show=article&amp;id=673</a>  |  |
| 5 | WebCt    | 12 | Interesting Resource: Gaming Technology at UVSC for DL 2006   |  |
| 5 | WebCt    | 13 | Interesting Resource: Ppt lesson on Learning in Discussion Groups 2006.   |  |
| 5 | WebCt    | 14 | Good Resources...Check out Barry's web site "Distance Educaiton at a Glance" at the University of Idaho. It is a classic! See: <a href="http://www.uidaho.edu/eo/distglan.html">http://www.uidaho.edu/eo/distglan.html</a>  |  |
| 5 | WebCt    | 15 | PDF Reading: If Technology is the Solution, Editorial (2 pages)   |  |
| 5 | WebCt    | 16 | Threaded Discussion "Topic of the Week" Summarize you conclusions about the UEN Instructional Services Report 10/10/2003.   | What's happening here in Utah with DL?                             |
| 5 | WebCt    | 17 | Good Resource: Milken Family Foundation00Seven Dimensions for Gauging Progress of Technology in the Schools <a href="http://www.mff.org/edtech/projects.taf?_function=detail&amp;content_uid1=152">http://www.mff.org/edtech/projects.taf?_function=detail&amp;content_uid1=152</a> | Utah's technology plan is based on this. Do you know what's in it? |
| 5 | WebCt    | 18 | Good Resource: Distance Education Conference Clearinghouse, See <a href="http://www1.uwex.edu/disted/conf/">http://www1.uwex.edu/disted/conf/</a>   | If you want to go to a conference, check this out.                 |
| 5 | WebCt    | 19 | Don't forget to do Quiz #2 this week. It will be available from Feb 5-9   |  |
| 5 | 2/6/2006 | 20 | Good Resource: (If you're interested in hearing another perspective on Distance Learning....Dr. David Noble, outspoken critic of "The Digital Diploma Mills." <a href="http://communication.ucsd.edu/dl/">http://communication.ucsd.edu/dl/</a>                                     | Did you read about his ideas yet?                                  |

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| 6       | 2/20/2006 | 1        | Internet Reading: University of Texas--Copyright Crash Course<br><a href="http://www.utsystem.edu/OGC/IntellectualProperty/cprtindx.htm">http://www.utsystem.edu/OGC/IntellectualProperty/cprtindx.htm</a><br>The first stop for distance learning teachers!                      | You must read this. Best reference for this class. |
| 6       | WebCt     | 2        | Internet Reading: Visit the EDNET Training Website--Copyright Materials... <a href="http://www.usoe.k12.ut.us/curr/ednet/training/resources/copyright.html">http://www.usoe.k12.ut.us/curr/ednet/training/resources/copyright.html</a> Review the article by Attorney Ken Salomon | Find something here that interests you.            |
| 6       | WebCt     | 3        | Textbook Reading: Copyright: Opportunities and Restrictions for the Teleinstructor. Janis Bruwelheide. Pp 95-101 (the textbook is currently not available, we are transcribing the chapter now!)  |  |
| 6       | WebCt     | 4        | PDF: Copyright--What you Need to Know 2006  |  |
| 6       | WebCt     | 5        | Ppt: 6 Copyright for DL 2006  |  |
| 6       | WebCt     | 6        | Ppt: 6 Copyright Issues 4 Distance Learning Professionals 2006  |  |
| 6       | WebCt     | 7        | Ppt: 6 Copyright Questions 2006   |  |
| 6       | WebCt     | 8        | Ppt: 6 CONFU Scenarios 2006   |  |
| 6       | WebCt     | 9        | Ppt: 6 Copyright and the TEACH Act 2006   |  |

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| 6 | WebCt     | 10 | PDF: 6 Technology and the TEACH Act 2006   |  |
| 6 | WebCt     | 11 | PDF: 6 Copyright Law for Educators Tutorial 2006   |  |
| 6 | WebCt     | 12 | PDF: 6 Student Cheating and the Internet 2006  |  |
| 6 | WebCt     | 13 | PDF: 6 Whitepaper on the TEACH Act--By Ken Salomon   | The TEACH Act is now the Law of the Land.                        |
| 6 | WebCt     | 14 | PDF: 6 Importance of the TEACH Act 2006  |  |
| 6 | WebCt     | 15 | PDF: 6 Fair Use Scenarios  |  |
| 6 | WebCt     | 16 | PDF: 6 JoEllen Johnsons' Distance Learning Issue paper on Copyright-2006   | She wrote an excellent paper on this topic. She was in cohort 4. |
| 6 | WebCt     | 17 | Internet Interesting Website for a good resources:<br><a href="http://www.techlearning.com/showArticle.jhtml?articleID=55800210">http://www.techlearning.com/showArticle.jhtml?articleID=55800210</a><br>Check out this new copyright Website        |  |
| 6 | WebCt     | 18 | EDNET Newsletter: Recent Copyright Law Developments for Distance Education: The TEACH Act<br><a href="http://www.uen.org/News/article.cgi?category_id=6&amp;article_id=594">http://www.uen.org/News/article.cgi?category_id=6&amp;article_id=594</a> |  |
| 6 | 2/20/2006 | 19 | Threaded Discussion "Topic of the Week" <i>Take one of the 20 scenarios (questions) from ISG 6 on copyright, post your favorite question with your documented answer.</i>  | Scenarios for U.   |

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| 7       | 2/27/2006 | 1        | Textbook Reading: Student Centered Instruction for the Design of Telecourses, Winn Egan. Pp 33-40   | DL--is it student or teacher centered?             |
| 7       | EDNET     | 2        | ISG #7. It is quite important for you to bring this to class tonight. If we don't finish all the activities it will still show you what needs to be reviewed. Notice the priority assignments   |  |
| 7       | EDNET     | 2        | Guest Speaker:  | Please prepare a question or two for Mr. Siddoway. |
| 7       | EDNET     | 3        | I have included a sample Powerpoint Lesson for you to examine. There is also a worksheet that accompanies it. It might be a bit much, but it might give you an idea of how some other students did this assidnment (see #3 below). The Powerpoint is called Computer Basics Example 2006.ppt and the Worksheet is called Computer Basics Worksheet 2006. This is only an example.   | Please prepare a question or two for Mr. Siddoway. |
| 7       | EDNET     | 4        | Student Activity--Prepare a graphic for Elmo (each person prepare a handrawn graphic. Give a 2-4 minute presentation on camera to the rest of class from your site--Be sure to NOT use a pen or pencil! Bring a marker and whatever paper you'd like. Involve your local EDNET facilitator to assist you in presentation. This is a fun activity!! 60 - 90 minutes (follow up next week too!). If you are going to do a Powerpoint, be sure to email it George several days before class. George will project it from the USU Murray site, unless you are absolutely sure that your site can EASILY project your powerpoint. Check with your facilitator (Local) to be sure. Some of our sites may have limited presentation ability. | This will be fun...trust me!                       |

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| <b>7</b> | <b>EDNET</b> | <b>5</b> | Must Do Activity: Constructing Cultures in Distance Education 2006, 7 page pdf..Note: There are four question interspersed throughout this 6 page paper. The questions are numbered, bolded, and italicized so you can spot them. We have set up a discussion board in Lesson 7 to address each of the questions. Pick one or two questions and respond to them in our discussion board this week. We have discussed the concepts of "Transactional Distance." This paper address many of those concerns. Be sure to find the work of Rick Shearer from Penn State University on this topic as well. It is of great concern in the field of distance learning today and you should be acutely aware of it implications in interaction strategies. Also, be sure to go to the last page and check out the information about the Instructional Technology Forum....George | This threaded discussion activity will be quite good. Be sure to read the paper first, then choose a question or two to respond to, then go to our threaded discussion board and post a response under the Lesson 7 heading that is appropriate. |
| <b>7</b> | <b>EDNET</b> | <b>6</b> | Quiz 3 on 2/27/2006--3/05/2006 Copyright 4 Teachers   | Do this after class..later on  |
| <b>7</b> | <b>EDNET</b> | <b>7</b> | Powerpoint: Tips and Tricks for the DL Teacher (30 Min)   | Strategies for Dis Education--Part 1   |
| <b>7</b> | <b>EDNET</b> | <b>8</b> | Interesting Reading: 7 NYTime-Branson CO DL K-12 Schools 2006. 3 page pdf. How is distance learning impacting high schools.   |  |

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| 7 | EDNET     | 9  | Elmo Slide: Instructional Systems Approach to Technology ISAT Model   | ISAT---What's That?              |
| 7 | EDNET     | 10 | Teacher Reading: Instructional Systems Approach to Distance Learning. Goes with Slide. See 10/11/2000   | ISAT---What's That?              |
| 7 | EDNET     | 11 | PDF Reading: ISAT Model for Distance Learning (4 pages) Diagrams and Illustrations  | ISAT---What's That?              |
| 7 | EDNET     | 12 | Threaded Discussion "Topic of the Week" See #4 above...pick one or two of the four threads tied to this paper.  | See #5 above                     |
| 7 | EDNET     | 13 | Optional Video if Time: Distance Learning Program #2. Integrating Technology and Program Content. 23 minutes  | If George run's out of steam!    |
| 7 | EDNET     | 14 | EDNET Newsletter: If a Dog Were Your Teacher.... (Something fun)<br><a href="http://www.uen.org/News/article.cgi?category_id=6&amp;article_id=80">http://www.uen.org/News/article.cgi?category_id=6&amp;article_id=80</a> | We can all learn something here. |
| 7 | EDNET     | 15 | PDF: The Myth of the Talking-Head-1 page  | Constructivist Classroom!        |
| 7 | EDNET     | 16 | Good Resource: Distance Educator.com website, research, newsletter... <a href="http://www.distance-educator.com/dnews/">http://www.distance-educator.com/dnews/</a>   | Too much to go through.          |
| 7 | 2/27/2006 | 17 | Thought for Class: WIIFM "What's in it for Me?" Let them know what's in it for them. Tell others exactly what action you want them to take and how they will benefit.   | Works for me                     |

| Class # | Date     | Priority | Content of Class  | Title of Class   |
|---------|----------|----------|---|--|
| 8       | 3/6/2006 | 1        | Textbook Reading: Visual Thinking: Let Them See What You Are Saying, Tom Cyr. Pp 27-32  | Presentation Tips  |
| 8       | WebCT    | 2        | After last wee's activities perhaps you wondering: "What are some successful teaching techniques that can be used in the distance learning classroom. Good teaching is good teaching....I have prepared 6 short Powerpoint Lessons on this topic. They are easily numbered and I think you can do all six of them in about an hour. The ISG 8 has a study guide to go along with the Powerpoint, so make a copy of the ISG and be ready to write some notes in it as you proceed through each of the lessons. Each Powerpoint is labeled 1 through 6. | Mr. Gordon sat where you sit now. A former student. He has some great ideas and is currently a technology trainer for NUES in Heber City |
| 8       | WebCT    | 3        | Powerpoint 1: Successful Distance Education Characteristics and Practices   |  |
| 8       | WebCT    | 4        | Powerpoint 2: How Can Distance Learning Benefit Rural Schools   |  |
| 8       | WebCT    | 5        | Powerpoint 3: Distance Learning: Selecting the Medium Considerations  |  |
| 8       | WebCT    | 6        | Powerpoint 4: Distance Learning: Three Key Questions  |  |
| 8       | WebCT    | 7        | Powerpoint 5: What do Effective Teachers Do?  |  |
| 8       | WebCT    | 8        | Powerpoint 6: Effective Teachers  |  |
|         |          | 9        | PDF Reading...OnSat and the Dine People   |  |
| 8       | WebCT    | 10       | Internet Reading: <i>When Good Technology Means Bad Teaching</i> (Chronicle of Higher Education)<br><a href="http://chronicle.com/free/v51/i12/12a03101.htm">http://chronicle.com/free/v51/i12/12a03101.htm</a> 8 pages   | From the Ivory Tower...good though   |
| 8       | WebCT    | 11       | EDNET Newsletter: OF POWERPOINT AND POINTLESSNESS<br><a href="http://www.uen.org/News/article.cgi?category_id=6&amp;article_id=448">http://www.uen.org/News/article.cgi?category_id=6&amp;article_id=448</a>  | Here's another lesson for life. KISS   |
| 8       | WebCT    | 12       | Ppt Resource: Asynchronous Distance Learning 2006 by Ellie Jones, 11 slides   |  |
| 8       | WebCT    | 13       | Ppt Resource: Asynchronous Streaming Video 2006 by Logan Freeman, 22 slides   |  |



|   |          |    |  |  |
|---|----------|----|--|--|
| 8 | WebCT    | 14 | Ppt. Resource: Do All Teachers Need a Web Page 2006 by Brent Bourgeois. 14 slides  |  |
| 8 | WebCT    | 15 | Ppt. Resource: WIKIS, Can it work in High School, by Keenan Adcock 7 slides  |  |
| 8 | WebCT    | 16 | Threaded Discussion #1 "Topic of the Week" "Please comment on this topic--Technology is shaping what teachers and students are doing in the classroom. We can't underestimate the importance of training in using technology so that we can provide access and equity for students." |  |
| 8 | WebCT    | 17 | Don't forget about your papers that are due--coming up soon.   |  |
| 8 | WebCT    | 18 | Quiz 4---Successful Teaching Tips for the Distance Learning Teachers--Taken from the Powerpoint Lessons! The quiz will be available from March 2 through March 9th. 5 Questions....all multiple choice   |  |
| 8 | WebCT    | 19 | Something to Think About: Mr. Miller did a demonstration of "Teaching to the Camera." How is this important to DL teachers?  | What worked? What didn't?                      |
| 8 | WebCT    | 20 | PDF Resource: Quality on the Line. Benchmarks for Success in Internet Based Distance Education. Prepared for the Institute for Higher Education Policy. Approx 60 pages. Not required reading, just a good resource!   | NEA, BlackBoard Whitepaper.                    |
| 8 | WebCT    | 21 | Good Resource: Storyboard Template, Storyboard for Distance Learning. 3 PDF's  | They look like a lot of bother, but they work. |
| 8 | WebCT    | 22 | Thought for Class: If you always do what you've always done, you'll always get what you've always gotten.  | How profound!                                  |
| 8 | WebCT    | 23 | Something Fun to Read: If a Dog Were Your Teacher... (EDNET Newsletter)<br><a href="http://www.uen.org/News/article.cgi?category_id=6&amp;article_id=80">http://www.uen.org/News/article.cgi?category_id=6&amp;article_id=80</a>   |  |
| 8 | 3/6/2006 | 24 | Another Thought for Class: Administrators are like Chimpanzees: The higher up they climb, the more unpleasant features they reveal!  | apologies to administrators present!           |

| Class # | Date      | Priority | Content of Class  | Title of Class                       |
|---------|-----------|----------|---|--------------------------------------|
| 9       | 3/13/2006 | 1        | Ppt: Fun with Graphics  |                                      |
| 9       | WebCt     | 2        | PDF ISG 9   |                                      |
| 9       | WebCt     | 3        | Good Recent Resource: PDF: Gates and Govs Upgrade the HS 3012005  |                                      |
| 9       | WebCt     | 4        | Instructional Technology Forum listserv is open to anyone interested in discussing topic related to instructional design and technology! Many of the members are graduate students. Please review the website for information about ITForum:<br><a href="http://it.coe.uga.edu/itforum/about.html">http://it.coe.uga.edu/itforum/about.html</a> |                                      |
| 9       | WebCt     | 5        | PDF Reading: Distance Education Systems by F. Saba. 3 pages   | Strategies for Dis Education--Part 3 |
| 9       | WebCt     | 6        | PDG Reading: Beyond PowerPoint. 4 page article, easy to read. Are there problems with PowerPoint?   |                                      |
| 9       | WebCt     | 7        | PDF Reading Understanding Distance Education Systems<br>Methdology: Transactional Distance  | AJDE 17, No #3, 2003                 |
| 9       | WebCt     | 8        | Threaded Discussion "Topic of the Week #9a" Why I like/dislike Online (Internet Only) Learning.   | Take a side.                         |

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|---|-----------|----|--|---|
| 9 | WebCt     | 9  | Threaded Discussion "Topic of the Week #9b" Bill Gates gave a scathing indictment of America's Schools. Read the item #3 (above) and comment.                  |   |
| 9 | WebCt     | 10 | Asynchronous DL Movie--Sample streaming video from a former student. Use quick time or real player   |   |
| 9 | WebCt     | 11 | PDF Reading: Essential Principles for DL Teachers 2232005  |   |
| 9 | WebCt     | 12 | PDF Reading: Floridas Virtual School--Lessons Learned 2222005  |   |
| 9 | WebCt     | 13 | PDF Reading; Report on State Virtual Schools 2232005   |   |
| 9 | WebCt     | 14 | PDF Reading "Top Ten Myths of Online Learning"2 pages  |   |
| 9 | WebCt     | 15 | Good Recent Resource: PDF: 05 Educ Summit Guide 3012005  | Detailed reading for recent Governor's Educational Summit held in Washington DC, Feb 26, 2005 |
| 9 | WebCt     | 16 | Good Recent Resource: PDF: 05 Educ Summit for HS 3012005   | Detailed reading for recent Governor's Educational Summit held in Washington DC, Feb 26, 2005 |
| 9 | WebCt     | 17 | Good Resource: The USOE Educator Listserve.<br><a href="http://lists.uen.org/mailman/listinfo/usoe-news">http://lists.uen.org/mailman/listinfo/usoe-news</a> . | Utah's Distance Learning Educators Listserve. Please join                                     |
| 9 | 3/13/2006 | 18 | Good Resource: Why Technology Works in Some Schools But Not in Others. PDF 1 page  |   |

| Class # | Date      | Priority | Content of Class  | Title of Class  |
|---------|-----------|----------|---|---|
|         | 3/20/2006 |          | Spring Break at USU Campus  | No Class-No WebCT   |
| Class # | Date      | Priority | Content of Class  | Title of Class  |
| 10      | 3/27/2006 | 1        | Powerpoint: Technology Changes for the Future--Dr. Vicky Dahn, Utah State Office of Education gave this talk at UCET 2 years ago.   | Online or Web-Based Instruction   |
| 10      | WebCt     | 2        | ISG 10...Evaluation and Online Instruction  |   |
| 10      | WebCt     | 3        | PDF Reading: Distance Learning--What Am I Doing Here...1 page" This article goes with the threaded discussion listed below (see item 13). Read first, try to get his comment , then post yours and his converstation!   | Good luck on this. I hope you can do this one!  |
| 10      | WebCt     | 4        | PDF Reading: Landmark Study Yields First-Ever Data on Distance Education in Elementary and Secondary Schools. Abstract 2 pages  | Easy reading  |
| 10      | WebCt     | 5        | PDF Reading: Landmark Study Yields First-Ever Data on Distance Education in Elementary and Secondary Schools. This article is 97 pages long. It is not necessary to read the entire document, look at it on your computer and read only pages 1-17 (the text of document) | Don't panic. Just read pp 1-17 in this report. It is a great resource. First of its kind! |
| 10      | WebCt     | 6        | PDF Reading: Teaching at an Internet Distance: the Pedagogy of Online Teaching and Learning--(This report is rather long-60 pages, just review pages 34-42 on Online Evaluation   | Another good resources, again just read pp 34-42 of this one.                             |
| 10      | WebCt     | 7        | Quiz 5 March 27 thru April 2. Modifying Content for a DL Course   | Scenarios 4 u   |

|    |           |    |  |  |
|----|-----------|----|--|--|
| 10 | WebCt     | 8  | PDF Reading: Demonstrating Good Teaching, David G. Brown. 2 pages  |  |
| 10 | WebCt     | 9  | PDF Reading: Journal of Distance Education (2001) Monitoring Student Performance in Online Courses: New Game—New Rules, George Pappas, Ellen Lederman, Brooke Broadbent.<br><a href="http://cade.athabasca.ca/vol16.2/pappasetal.html">http://cade.athabasca.ca/vol16.2/pappasetal.html</a> (6 pages)  | An excellent resource for online learning teachers.      |
| 10 | WebCt     | 10 | EDNET Newsletter Reading: Training vs. Education Online Version 12/288/1999. See<br><a href="http://www.uen.org/News/article.cgi?category_id=6&amp;article_id=159">http://www.uen.org/News/article.cgi?category_id=6&amp;article_id=159</a>  |  |
| 10 | WebCt     | 11 | EDNET Newsletter Reading: How to Check Out Distance Learning Programs--<br><a href="http://www.uen.org/News/article.cgi?category_id=6&amp;article_id=802">http://www.uen.org/News/article.cgi?category_id=6&amp;article_id=802</a> . This is just about a website for checking into online degrees. Nothing specific to look. Just a reference | Is "Fly-By-Night Online School" listed here?             |
| 10 | WebCt     | 12 | Guest Speaker Next Week on EDNET   |  |
| 10 | WebCt     | 13 | Something fun to read: "Costello calls to buy a computer from Abbot. 2 page pdf doc.   | Maybe this is why the older generation has technophobia! |
| 10 | WebCt     | 14 | PDF resource: National Center for Educational Statistics DL K-12-abstract  |  |
| 10 | WebCt     | 15 | Ppt resource: National Science Digital Library 2006  | An interesting resource for all dl teachers.             |
| 10 | 3/23/2005 | 16 | Threaded Discussion "Topic of the Week What am I doing here?" read the article (2 pages) Please comment.   |  |

| Class # | Date     | Priority | Content of Class   | Title of Class   |
|---------|----------|----------|--|--|
| 11      | 4/3/2006 | 1        | PDF Reading: Half a millenium of Educational Technology (2 pages)    | If we have time, we will discuss this paper in class   |
| 11      | EDNET    | 2        | ISG 11...New advances in Technology                                  | Be sure to check out the syllabus on these.  |
| 11      | EDNET    | 3        | Threaded Discussion "Topic of the Week" Respond to Martin Van Buren! | The governor of New York, Martin Van Buren has a narrow vision of technology, what can you say to respond?   |
| 11      | EDNET    | 4        | EDNET Minilesson Evaluation Form...1 page pdf                        | Be sure to have several copies of this whenever we have a student presentation. This is a critique sheet and can be used to post information on the threaded discussion for the Sync DL Project that was presented |
| 11      | EDNET    | 5        | Student Presentation of Synchronous Distance Learning Project        | Be sure to contact George well in advance of your presentation so that you are scheduled properly!   |
| 11      | EDNET    | 6        | Best Resource: EDNET vs. Polycom...by Alan Christensen 4 pages pdf.  | If we have time, we will discuss this paper in class   |
| 11      | EDNET    | 7        | Reading: Blended Learning Whitepaper. 7 pages pdf                    | If we have time, we will discuss this paper in class   |
| 11      | EDNET    | 8        | Reading: Are On-Site Courses as Effective as Online. 1 page pdf      | A rather evocative question for us to consider!  |

|    |          |    |  |                                    |
|----|----------|----|--|------------------------------------|
| 11 | EDNET    | 9  | Good Reading: Videoconferencing Gets IP Boost 2 pp pdf                         | What is IP video?                  |
| 11 | EDNET    | 10 | Good Resource: PDF Higher Education in EDNET (30 pages)                        | Good reading at a convenient time. |
| 11 | EDNET    | 11 | Good Resource: Guidelines for Distance Educators--AFT Article (28 pages, 1999) | Good reading at a convenient time. |
| 11 | EDNET    | 12 | Good Resource: Ppt--HETI grant from SLCC                                       | Good reading at a convenient time. |
| 11 | EDNET    | 13 | Something Fun....Planning for Success  |                                    |
| 11 | EDNET    | 14 | Good Resource: Ppt--Polycom 4 Education2 ABC Education Guide                   | Good reading at a convenient time. |
| 11 | EDNET    | 15 | Good Resource: Ppt--Polycom 4 Education3 Polycom Guide                         | Good reading at a convenient time. |
| 11 | EDNET    | 16 | Good Resource: Ppt--Polycom 4 Education4 Polycom Information                   | Good reading at a convenient time. |
| 11 | EDNET    | 17 | Good Resource: Ppt--Polycom and Distance Education                             | Good reading at a convenient time. |
| 11 | 4/3/2006 | 18 | Good Resource: Ppt--Polycom Solutions for Education                            | Good reading at a convenient time. |

| Class # | Date      | Priority | Content of Class   | Comments                             |
|---------|-----------|----------|--|--------------------------------------|
| 12      | 4/10/2006 | 1        | ISG 12   |                                      |
| 12      | EDNET     | 2        | Threaded Discussion "Topic of the Week 1." Be sure to post critique comments on student presentation of their Synchronous Distance Learning Project.   | Tell us what you think!              |
| 12      | EDNET     | 3        | Student Presentations--remember to get the EDNET Minilesson Evaluation Form to use a a critique sheet.   | You're on!                           |
| 12      | EDNET     | 4        | Powerpoint if time: Scenarios for Distance Learning--What Shall you do? 30 minutes   | You're in the driver's seat now!     |
| 12      | EDNET     | 5        | Powerpoint Reading only: Managing Information Resources. This is found in the ISG and as a PowerPoint file   |                                      |
| 12      | EDNET     | 6        | PDF Resource:Framework for DL Interactions by Hirumi   |                                      |
| 12      | EDNET     | 7        | PDF Resource: Topper paper on Interaction  | Heavy reading, but good!             |
| 12      | EDNET     | 8        | PDF Resource: IMPLEMENTING THE SEVEN PRINCIPLES: Technology as Lever. Also found at <a href="http://www.tltgroup.org/programs/seven.html">http://www.tltgroup.org/programs/seven.html</a>                  |                                      |
| 12      | EDNET     | 9        | PDF Resource: ADEC Guiding Principles for Distance Learning. 1 page  | A quick resource                     |
| 12      | EDNET     | 10       | PDF Resource: 10 TIPS FOR IMPLEMENTING A DISTANCE LEARNING PROGRAM. 2 pp   |                                      |
| 12      | EDNET     | 11       | PDF Resource: Good Teaching is Good Teaching. 11 pp  | That should be obvious to us!        |
| 12      | EDNET     | 12       | PDF Resource:: Effective Student Outcomes  |                                      |
| 12      | EDNET     | 13       | Threaded Discussion "Topic of the Week 2" What challenges face us in implementing technologically mediated instruction in the classroom?   | Pioneers, Early adopters, etc., etc. |
| 12      | 4/10/2006 | 14       | Thought for class: Someone once describe education as the ability of the teacher to pass information from the head of the teacher to the head of the student without passing through the brains of either. |                                      |



| Class # | Date      | Priority | Content of Class  | Comments                         |
|---------|-----------|----------|---|----------------------------------|
| 13      | 4/17/2006 | 1        | Student Presentations: As scheduled. Be sure to contact George to schedule your presentation if you haven't doone so all ready.                 | You're in the driver's seat now! |
| 13      | EDNET     | 2        | PDF Reading: Technology Delivered Matrix....Utah's own! Cynthia Grua (USBOR), George Miller (USOE), Richard Siddoway (USOE), Darrin Olsen (USU) | Nothing like it.                 |
| 13      | EDNET     | 3        | PDF Reading: The Distance Education Balance Sheet. By Rick Shearer.   |                                  |
| 13      | EDNET     | 4        | PDF Reading: Barriers to Distance Educaiton.  |                                  |
| 13      | EDNET     | 5        | PDF Resource: Instructional Design Matrix for Learning Styles-- Carla Lane.   |                                  |
| 13      | EDNET     | 6        | PDF Resource: Leadership in Distance Education  |                                  |
| 13      | EDNET     | 7        | Ppt Reading: Leveraging Technology for Learning. David Brown  |                                  |
| 13      | EDNET     | 8        | PDF Reading: Leveraging Technology for Learning. David Brown  |                                  |
| 13      | EDNET     | 9        | PDF Resource: Touching the Untouchable--The Future has Changed.   |                                  |
| 13      | EDNET     | 10       | PDF Resouce: The Promise of Elearning Standards.  |                                  |
| 13      | 4/17/2006 | 11       | Threaded Discussion: Be sure to post your comments and critiques of the student presentation from tonights' lesson.                             | This is important. Please do it. |

| Class # | Date     | Priority | Content of Class--Our Last Class!   | Title of Class           |
|---------|----------|----------|---|--------------------------|
| 14      | 4/7/2004 | 1        | Textbook Reading: Managing Information Resources and Services in a Distance Environment. Robert Tolsma. Pp 111 - 117  | The Future of E-Learning |
| 14      | EDNET    | 2        | Assignment Due: Synchronous Distance Learning Project/Presentation 30 pts.  | You're on again!         |
| 14      | EDNET    | 3        | Threaded Discussion "Topic of the Week" Class Presentations This Week--Critique   |                          |
| 14      | EDNET    | 4        | PDF Reading: Guide to Online HS Courses NEA 25pp. Questions for Parent, Administrators and Teachers to ask about DL systems   |                          |
| 14      | EDNET    | 5        | Good Resource: Images Can Make Powerful Slam Dunk Digital Lessons. From Now On website by Jamie McKenzie. See <a href="http://www.fno.org/oct03/slamdunk2.html">http://www.fno.org/oct03/slamdunk2.html</a> |                          |
| 14      | EDNET    | 6        | PDF Resource: NCES addendum for Disance Learning 02-03 2006. The National Center for Educational Statistics sends out this yearly statistical survey of DL programs The addendum describes the report.      |                          |
| 14      | EDNET    | 7        | PDF Resource: NCES for Disance Learning 02-03 2006. The National Center for Educational Statistics sends out this yearly report. 97 pages long.   |                          |
| 14      | EDNET    | 8        | PDF Resource: NLI Glossary--(National Leadership Institute) published this brief glossary of Distance Learning Terms.   |                          |
| 14      | EDNET    | 9        | PDF Reading: The Technology Fix 2006  |                          |
| 14      | EDNET    | 10       | Thought for class: If instructors can be replaced by technology, they should be!  | Well---shouldn't they??  |
| 14      | EDNET    | 11       | Thought for class: Everyone is a Damn fool for at least 5 minutes every day. Wisdom consists in not exceeding the limit!  |                          |
| 14      | 4/7/2004 | 12       | Thought for Class: You are the focus of your presentation, not your visuals. Use visuals to support, not compete with your message.   |                          |